EMERGENCY PROCEDURES

Police
• Disruptive or illegal behavior, harassments, or civil disorders.

Fire
• Pull nearest fire alarm, then....

Ambulance

Hazardous Spills
• Chemical Radioactive
• Biological/Infectious Agents
• Fumes

Bomb Threats
• Use form on next page

Get maximum information:
• Time call received/ended?
• Caller’s exact words
• Bomb location(s)?
• What kind of bomb?
• Age, sex, accent, background noise of call
• If ETS phone, check caller’s number!

From campus phone, call 911
Give building name, floor, room number, your name, position, and phone number.

If using a cell phone, call (530) 752-1230
(Fire/Police) to report emergencies.

DO NOT LEAVE UNTIL YOU HAVE SPOKEN WITH FIRST RESPONDER!

Robbery
• Follow robber’s instructions. Don’t argue, fight, chase, or follow the robber.
• Observe robber’s physical and behavioral characteristics.

After robber leaves:
CALL 911
• Use reporting form on next page.

Utilities
• Power  • Water  • Gas Leaks
• Elevator  • Sewer  • Fumes

CALL 2-1655
• Inform your supervisor.

Earthquake
• Stay calm.
• Get under a table, desk, or bench or stand in a doorway.
• Avoid windows.
• Leave building by stairs after shaking has stopped.
• Do not use elevators.
• When outside, stay clear of buildings and overhead hazards.

In case of an evacuation:
• Close and unlock doors as you leave the area.
• Do not use elevators.
• Use stairwells to first-floor exit doors.
• Use posted exit doors to outside areas.

Designated meeting locations: (The closest meeting place is circled below.)
1 Bainer Hall North
2 Bainer Hall South
3 Kemper Hall North
4 Kemper Hall South
5 Ghausi Hall North
6 Ghausi Hall South
7 Academic Surge North
8 Academic Surge South

ENGINEERING EMERGENCY PHONE NUMBER: 
Dave MacKinnon - (530) 341-2055
DEPARTMENT SAFETY CONTACT: 
Jim Schaaf - (530) 746-8842