



**MILEAGE LOG  
2020**

Input a complete origin and destination address as shown in the example below. If the destination does not have a specific address, please indicate the nearest intersection and explain in AggieTravel comments section.

| <b>Traveler Name:</b>  |  |  | <b>Month:</b>   |  |
|--|--|--|---|--|
| Date   | Origin   | Destination  | Business Purpose  | Distance                                 |
| 01/01/2020   | UC Davis<br>One Shields Ave<br>Davis, CA 95616 | Consulate General of Ireland<br>100 Pine Street, Suite 3350<br>San Francisco, CA 94111 | Round trip for academic meeting to propose new curriculum on international relations. | 140                                      |
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| <b>Directions:</b><br>Complete fields, select mileage rate, then print to PDF to ensure proper formatting when uploaded to AggieTravel.<br>Enter amount calculated in AggieTravel.<br>Attach PDF to AggieTravel. |  | <b>Select the mileage rate:</b>  |   | <b>Total Miles</b>                       |
|  |  | <u>Standard \$0.575/mile</u>   |   | <b>Enter this amount in AggieTravel:</b> |
|  |  | Relocation \$0.17/mile   |   |  |
|  |  | Volunteer \$0.14/mile  |   |  |
|  |  | Medical \$0.20/mile  |   |  |