



REQUEST FOR TRANSFER CREDIT EVALUATION

Full Name: _____ Date: _____
Last First Mi

Student ID#: _____ E-Mail: _____@ucdavis.edu

Major: _____

- List course(s) you wish to have evaluated for transfer credit (a separate form for each department).
- Attach an expanded course description or syllabus for each course. *It is the responsibility of the student petitioner to provide adequate information for an appropriate evaluation (catalog descriptions usually do not contain enough information for the evaluation to be performed).*
- Take this form and the course description/syllabus to the UC Davis department that teaches the comparable course. Request an evaluation of course equivalency to a course taught in that department.
- Return the completed form and all attached documents to the Engineering Undergraduate Office (Room 1050 Kemper Hall).

Transfer Course	Qtr. Units*	Institution	Term Q/Yr	Requested UC Davis Course Equivalent	Approved as Equivalent	Approved for UCD Wide Equivalency
					Y / N	Y / N
					Y / N	Y / N
					Y / N	Y / N

*Quarter Units: If course was taken at a semester institution, multiply semester units by 1.5.

I have reviewed course materials and have determined that the course(s) taken at another institution is (are) substantially equivalent to the UC Davis course(s) listed in the gray area above.

Faculty Signature Printed Name Title

See Attached Documentation from approving Department in lieu of signature.

College of Engineering:

Remarks: _____

 Evaluator Date Associate Dean, Undergraduate Studies Date