

# REQUEST FOR TRANSFER CREDIT EVALUATION



Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First Mi

Student ID#: \_\_\_\_\_ E-Mail: \_\_\_\_\_@ucdavis.edu

Major: \_\_\_\_\_

- **List** course(s) you wish to have evaluated for transfer credit (a separate form for each department).
- **Attach** an expanded course description or syllabus for each course. *It is the responsibility of the student petitioner to provide adequate information for an appropriate evaluation (catalog descriptions usually do not contain enough information for the evaluation to be performed).*
- **Take** this form and the course description/syllabus to the UC Davis department that teaches the comparable course. Request an evaluation of course equivalency to a course taught in that department.
- **Return** the completed form and all attached documents to the Engineering Undergraduate Office (Room 1050 Kemper Hall).

Course #	Qtr. Units*	Institution	Term Q/Yr	UC Davis Course Equivalent Course #	Approved for UCD Wide Equivalency (Select One)
					YES / NO
					YES / NO
					YES / NO

\*Quarter Units: If course was taken at a semester institution, multiply semester units by 1.5.

I have reviewed course materials and have determined that the course(s) taken at another institution is (are) substantially equivalent to the UC Davis course(s) listed in the gray area above.

\_\_\_\_\_  
Faculty Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

See Attached Documentation from approving Department in lieu of signature.

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**College of Engineering:**

Remarks: \_\_\_\_\_

\_\_\_\_\_  
Evaluator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Associate Dean, Undergraduate Studies

\_\_\_\_\_  
Date